

## Post-Accident Reportable Accident Form

### DOT Reportable Accident Chart (49 CRF §382.303)

Type of accident involved	Citation issued to CMV Driver	Test must be performed
i. Human fatality	Yes	Yes
	No	Yes
ii. Bodily injury with immediate medical treatment away from the scene.	Yes	Yes
	No	No
iii. Disabling damage to any motor vehicle requiring tow away	Yes	Yes
	No	No

Date of Accident:	Time of Accident:		<input type="checkbox"/> EDT <input type="checkbox"/> CDT <input type="checkbox"/> MDT <input type="checkbox"/> PDT <input type="checkbox"/> EST <input type="checkbox"/> CST <input type="checkbox"/> MST <input type="checkbox"/> PST
Accident Reported to Company:	To Whom? Date and Time		
Location of Accident:	City	State	Highway/Road
Current Location of Driver	City	State	Highway/Road/Building
Driver Name:	CDL#:		
Driver Contact Information Phone: Email:	Other:		

**Time is Critical:** DOT Regulations require that following a Reportable Accident both an alcohol test and urine drug screen be performed. Alcohol testing should be performed within 2 hours of the accident and no later than 8 hours from the time of accident. Documentation must exist of efforts to complete this requirement after the first 2 hours. Urine collection for a drug test must be performed within 32 hours from the time of accident or document the reason for no collection. Warn driver that use of controlled substance or alcohol prior to Post-accident testing may be a DOT violation. **If you use a Service Agent, list this as your first Scheduling Attempt.**

### Scheduling Attempts:

Date:	Time:	Comments:
Date:	Time:	Comments:
Date:	Time:	Comments:

DER Name:	DER Signature:

<b>Post-Accident Supervisor's Checklist</b>	
<b>Periodically</b>	Remind all operators and other safety sensitive personnel of the requirement to immediately report involvement in <b>any</b> accident to the dispatcher or other designated authority.
<b>Upon Notification of Accident</b>	Determine extent of injuries, specific location of accident, number of vehicles or persons involved, and law enforcement presence. Determine necessity of supervisor's presence at scene.
<b>Supervisor's Arrival at scene</b>	Determine status of driver and passengers, if any, drivability of vehicle and law enforcement's intention with respect to issuance of any violations.  Photograph accident scene, vehicles, weather conditions, and obtain driver, passenger, other involved driver(s), or witnesses' statements.
<b>Determine need for replacement vehicle</b>	Determine if vehicle can safely be driven and carry passengers. If not, arrange for immediate dispatch of replacement vehicle.
<b>Determine if driver is required to be tested.</b>	✓ <b>If accident resulted in a human fatality, arrange to transport driver to clinic for urine drug screen and breath alcohol test. If alcohol test is negative, driver may be returned to duty. Alt: Call for mobile/on-site drug/alcohol collection.</b>
	✓ <b>If our driver receives a moving violation as a result of the accident and anyone is injured to the extent that first aid must be administered away from the scene of the accident, arrange to transport driver to clinic for urine drug screen and breath alcohol test. If alcohol test is negative, driver may be returned to duty. Alt: Call for mobile/on-site drug/alcohol collection.</b>
	✓ <b>If our driver receives a moving violation as a result of the accident and any motor vehicle involved in the accident cannot be safely driven from the scene of the accident during daylight hours, arrange to transport driver to clinic for urine drug screen and breath alcohol test. If alcohol test is negative, driver may be returned to duty. Alt: Call for mobile/on-site drug/alcohol collection.</b>
<b>Test Administration Time Requirements</b>	By Federal Regulation, any driver required to submit to testing following a "reportable accident" must appear for collections according to the following schedule.  <b>Breath or Saliva Screening for Alcohol:</b> Collection must be conducted within two-hours of the accident. If the collection cannot be completed within the two-hour time limit, we are required to continue attempts to collect the required sample for another six-hours.  <b>Urine Drug Screening:</b> Collection must be conducted no later than 32 hours following the accident.